

Townsend Finance Committee

272 Main Street
Townsend, Ma., 01469



Don Klein, Chairman Gini King, Vice Chairman Andrea Wood, Clerk
Members
Nancy Rapoza, Sam Grant, Mary Letourneau, Lynn Pinkerton

AGENDA / Minutes
April 21, 2016
Selectmen's Chambers
6:00 P.M.

I. Preliminaries:

1. Call to Order - Don called the meeting to order at 6:10 P.M. in the Selectmen's Chambers, Memorial Hall
2. Roll Call - Don Klein, Andrea Wood, Sam Grant, Nancy Rapoza, Mary Letourneau and Lynn Pinkerton present; Gini King was absent
3. Additions or Deletions: None

II. Meeting Business:

1. Joint meeting with the Board of Selectmen and the Town Administrator to discuss the final (posted) budget and the Articles for the Special and Annual Town Meetings. Don read the Warrant articles and the Finance Committee's recommendations. Where we were unable to make a recommendation questions were asked, a vote was taken and a Recommendation made in most cases:

Special Town Meeting

- A. Article 7. Town Accountant (auditing services for fixed assets) The Vadar Accounting system does not have a module to track fixed assets, so this money is to have the auditor track fixed assets. Nancy moved to recommend Article 7, seconded by Mary, the vote was unanimous in

favor of the motion.

B. Article 10. Library Petition Article (increase in hours for three (3) positions) The Library increases were discussed. Nancy moved to Recommend Article 10, seconded by Mary, the vote was two (2) yes and four (4) no, the motion did not carry. The Finance Committee will not Recommend Article 10.

C. Article 11. Council on Aging Petition Article (increased hours) Mary moved to not Recommend Article 11, seconded by Nancy, the vote was unanimous in favor of the motion. The Finance Committee will not Recommend Article 11.

Annual Town Meeting

A. Article 4. Revolving Funds, because of the construction of this Article the Finance Committee is unable to vote a Recommendation due to 'Conflicts of Interest'.

B. Article 6. (Appropriation for salary raises) Andrea moved to Recommend Article 6, seconded by Lynn, the vote was unanimous in favor of the motion.

C. Article 8. Library Petition (hourly increases), The Library Trustees submitted this Article in case the increases were not supported in the Budget. Jim (Kreidler) said that all the increases except one are in the budget and that the increase that was deleted was negotiated away with the Trustees' agreement. Jim believes that this Article will be passed over. Nancy moved to Recommend Article 8, seconded by Mary, the vote was two (2) yes and four (4) no, the motion did not carry. The Finance Committee will not Recommend Article 8.

D. Articles 15, 16, 17 and 18 these Water Department Articles did not appear on the draft Warrant, after discussion, Nancy moved to Recommend Articles 15, 16, 17 and 18, seconded by Mary, the vote was unanimous in favor of the motion.

E. Article 20. (Funds for MEMA hazard mitigation grant) Nancy moved to Recommend Article 20, the vote was

unanimous in favor of the motion.

F. Article 22. (Funds for the Conservation Land fund) Nancy moved to Recommend Article 22, seconded by Mary, the vote was five (5) yes and one (1) no, the motion carries by a simple majority.

G. Article 23. No Opinion

H. Articles 26 and 27, (Adding money to the two (2) Stabilization Funds). There was no sum shown so a vote could not be taken.

Budget - The budget (Article 5) The Budget was reviewed and although there is an increase the bulk of that increase is due to Health Insurance and the School, Town Departmental expense increases are up by only (approximately) \$43,000.00 in total.

2. Minutes - Tabled

3. Mail - Tabled

III. Adjournment - Next meeting April 28, 2016 at 6:00 P.M.. Nancy moved to adjourn 8:38 P.M., seconded by Mary, the vote was unanimous in favor of the motion.

Unpaid Bills Prior Fiscal Year
A1 STM 5/3/16

Department	Vendor	Description	Amount Due	Reason
Board of Health	Weston & Sampson	Lagoon Work	6,000.00	Late Bill
West Townsend Reading Room	W.B. Mason	Tissue/Bathroom Supplies	126.40	Late Invoice
Street Lights	Unitil	Street Lights	1,392.22	Misapplied payments by Unitil in June Incorrect amount reported
Communication Center	PowerPhone, INC	Dispatcher Training	1,067.00	Misplaced invoice
Unemployment	Com of Mass Unemployment		1,111.00	Invoice not received till August - no way to determine amount in advance
Total			9,696.62	